

**Minutes of the
Newark City Council
Thursday, June 21, 2012**

I. Call to Order

Mayor Pro Tem Laura Pixler called the meeting to order at 7:02 p.m. on Thursday, June 21, 2012 in the Newark Community Center located at 209 Hudson Street, Newark, Texas. Those present were Mayor Pro Tem Laura Pixler, Councilmember Bob Wells, Councilmember Linda Anderson, Councilmember Doug Anderson, Financial Advisor Ted Christensen, City Engineer Gary Burton and City Administrator Diane Rasor.

II. Invocation – Mr. Gary Van Wagner delivered the invocation.

III. Citizens Comments

Tanner Scott stated he filed a written complaint against Library Director Megan Suffling because she was rude to him and wouldn't allow him to use the computers.

Ms. Angela Braun requested the City sponsor the Volunteer Fire Department's Cruisn' Days again this year which will be held October 19th, 20th and 21st, 2012. Ms. Braun will submit the needed documents and this item will be scheduled for the July 19, 2012 agenda.

IV. Consent Agenda - A. Approval of April 19, and May 17, 2012 minutes, B. Approval of Accounts Payables, C. Approval of Budget and Financials, D. Approval of Staff Reports

Councilmember Wells moved to approve items A, B, and C; Councilmember Linda Anderson seconded the motion. All approved. Motion passed.

V. Regular Meeting

1. Consider and act on electing a Mayor Pro Tem.

Councilmember Wells moved to appoint Laura Pixler to continue as Mayor Pro Tem; Councilmember Linda Anderson seconded the motion. All approved. Motion passed.

2. Consider and act on a Resolution relating to approving a financing by the Newark Cultural Education Facilities Finance Corporation (NCEFFC) for the benefit of Austin's Children's Museum, and related matters.

Newark Financial Advisor Ted Christensen met with the NCEFFC prior to the council meeting and they approved the Resolution relating to financing for the Austin's Children's Museum. The City will benefit \$10,000 from the facilitation of this loan.

Councilmember Wells moved to approve the Resolution approving the related financing by the Newark Cultural Education Facilities Finance Corporation; Councilmember Doug Anderson seconded the motion. All approved. Motion passed.

3. Consider and act on renewing the City of Newark's contract with Allied/Republic Waste Services for refuse and recycle services or putting the services out for bid.

Mr. Ray Chaffin stated he has had numerous problems with getting the recycling picked-up and therefore would like for the garbage and recycling services put out to bid. He would also like bigger bins for recycling.

Allied Waste Services Representative Jeri Harwell stated the overall goal of Allied is to develop a relationship with residents. She passed out cost comparisons of other cities to Newark's cost and services, pointing out that Newark is one of the few cities receiving recycling services. Ms. Harwell is committed to making changes to the recycling by educating residents and providing 65 gallon carts. Council Member Wells recommended sending a letter to residents advising them of the larger recycling carts.

Councilmember Wells moved to renew the contract at the current rate of \$17.78 with the understanding that we will be getting 65 gallon recycling containers; Councilmember Doug Anderson seconded the motion. All approved. Motion passed.

4. Consider and act on a Resolution authorizing the submission of a contract amendment request for the Community Development Block Grant Program, Contract Number 711016, increasing the number of water meters from 58 to 99 meters.

Councilmember Doug Anderson moved to increase the number of meters in the CDBG (Grant) Program #711016 from 58 to 99; Councilmember Wells seconded the motion. All approved. Motion passed.

5. Consider and act on awarding the materials only contract for the Water Systems Improvements – STEP grant.

City Engineer Gary Burton stated only one bid was received for the materials on the Water Systems Improvement STEP grant. He is recommending approval of the bid submitted from Ferguson Waterworks of \$75,917.74 stating that this bid is well below the budget amount of \$89,485 for materials.

Councilmember Wells moved to authorize the materials only contract; Councilmember Doug Anderson seconded the motion. All approved. Motion passed.

6. Consider and act on awarding the contract for specified labor on the Water Systems Improvements – STEP grant.

City Engineer Gary Burton stated \$135,000 is budgeted for specified labor and only one bid was received in the amount of \$183,000. He recommended the Council to approve rebidding this item.

Councilmember Wells moved to reject the bid for \$183,000 and rebid the project; Councilmember Linda Anderson seconded the motion. All approved. Motion passed.

7. Consider and act on repairing the roof on the Library.

The roof at the library is still leaking. Library Director Megan Suffling received six (6) bids ranging from \$1,000 - \$15,975 for the repairs.

Councilmember Doug Anderson moved to approve the \$1,000.00 bid with Mayor Matt Newby's approval; Councilmember Wells seconded the motion. All approved. Motion passed.

8. Consider and act on appointing the elected official to serve as the City of Newark's voting representative to North Central Texas Council of Governments' (NCTCOG) General Assembly.

Councilmember Wells moves to nominate Councilmember Chana Massey; Councilmember Doug Anderson seconded the motion. All approved. Motion passed.

9. Consider and act on having the right of way on Killough Street surveyed.

Councilmember Doug Anderson moved to put a ceiling limit of \$500.00 on surveying Killough Road; Councilmember Linda Anderson seconded the motion. All approved. Motion passed.

10. Consider and act on approving funds for removing the encumbrances (possibly manholes, fences, mailboxes), cutting two driveways, re-locating a trailer and other items to prepare Rogers Road to have a layer of base put down.

Councilmember Wells has a call into Turner Pre-Cast Concrete for 12-15 pre-cast drains. It will cost \$250.00 to move the 18-wheeler if we need to. The manhole lowering kits are approximately \$600.00 and we have six (6) manholes. We may need money budgeted for contract labor to move the fences and mailboxes.

Councilmember Wells moved to approve up to \$8,000 for the Rogers Road repairs; Councilmember Linda Anderson seconded the motion. All approved. Motion passed.

11. Consider and act on continuing the Stage 1 Drought Contingency Plan through September 30, 2012.

No action taken on this item.

VI. Executive Session – the City may enter into executive session during the meeting to seek legal advice from its attorney on any posted agenda item, or to discuss any item that is authorized by the Texas Open Meetings Act to be discussed in closed session, including: Section 551.074, Government Code, to deliberate regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- **Hiring a public works employee and/or a licensed water and wastewater operator.**
- **City Administrator’s duties/restructuring the organizational chart.**
- **Increasing the Administrative Assistant’s hours.**

The Council entered into executive session at 8:12 p.m. and returned to open session at 9:42 p.m.

12. Consider and act on executive session item(s).

Councilmember Doug Anderson moved to have Councilmember Wells to interview several candidates for a wastewater operator and offer up to \$12.00 an hour as he sees fit; Councilmember Wells moved to hire Jody Slimp as a trainee until he gets his Water Class “C” license and authorizes him to take an online course and pay for and take the test for his Class “C” water license and then he will be the “lead water supervisor” and receive a raise to \$12.00; Councilmember Linda Anderson seconded both motions. All approved. Motion passed.

Councilmember Wells moved to change the duties of the City Administrator to include the supervision of the water and sewer department employees for the immediate future and authorize a raise to \$17.00 per hour; Councilmember Anderson seconded the motion. All approved. Motion passed.

Councilmember Doug Anderson moved to increase the administrative assistant’s hours to 40 hours as a temporary full-time; Councilmember Linda Anderson seconded the motion. All passed. Motion passed.

13. Adjourn.

The meeting adjourned at 9:46 p.m.

APPROVED:

ATTEST:

Diane Rasor, City Administrator

Date