

City of Newark
City Council Minutes
Thursday, March 21, 2013

I. Call to Order

Mayor Pro Tem Laura Pixler called the meeting to order at 7:00 p.m. on Thursday, March 21, 2013 in the Newark Municipal Building located at 209 Hudson Street. Those present: Mayor Pro Tem Laura Pixler, Councilmember Bob Wells, Councilmember Linda Anderson, Councilmember Dan Sessler, Councilmember Doug Anderson, and City Administrator Diane Rasor. Mayor Matt Newby was absent.

II. Invocation – Mr. Gary Van Wagner delivered the invocation.

III. Citizens Comments – None.

IV. Presentations

Presentation and discussion on SCADA (supervisory control and data acquisition) for the water and sewer department.

Hershel Henson, with DHS Automation, explained to the Council that SCADA controls and monitors a City's entire water and sewer system electronically and notifies the operator(s) if there is a problem. The City would be able to install the SCADA system incrementally over a period of time to help with the cost. Councilmember Wells recommended the first phase include monitoring the lift stations. Mayor Pro Tem Pixler requested that William Allen, the Wastewater Operator, make a list of the basic needs with a reasonable phased approach.

Presentation and possible action on ADK Solutions recommendation on electric service providers.

Todd Malcolm, ADK Solutions, presented a number of electric service providers that would offer lower rates than the City's current contract with TXU Electric. Councilmember Wells presented a quote from Cirro Energy, which was lower than the options from ADK Solutions.

Councilmember Wells moved to review by tomorrow (Friday, March 22, 2013) Cirro Energy and Reliant Energy for the lowest rates and give Mayor Pro Tem Pixler the authority to sign an agreement for electric service; Councilmember Doug Anderson seconded the motion. All approved. Motion passed.

**V. Consent Agenda - A. Approval of the February 21, 2013 and March 7, 2013 Minutes
B. Approval of Accounts Payables C. Approval of Budget and Financials D. Approval of Staff Reports**

Mayor Pro Tem Pixler requested the February 21st minutes be corrected by adding that she is also continuing her membership on the Park Board.

Councilmember Doug Anderson moved to approve all of the consent agenda with the corrections made to the February 21st minutes; Councilmember Anderson seconded the motion. All approved. Motion passed.

VI. Regular Meeting

1. Consider and act on appointing Dan Sessler to Council Place 4 to fill the remainder of Chana Massey's term.

City Administrator Diane Rasor swore Mr. Dan Sessler in as Councilmember Place 4 and issued him his "Statement of Officer".

2. Discussion and possible action on Jimmy Duvall's contract for Code Enforcement Services.

Councilmember Wells moved to contract with Jimmy Duvall as the City's code enforcement officer for \$30.00 per hour; Councilmember Linda Anderson seconded the motion. All approved. Motion passed.

3. Consider and act on the City of Newark Financial Statement (Audit) for the fiscal year October 1, 2011 through September 30, 2012.

Councilmember Wells moved to approve the Newark Financial Statement for the fiscal year October 1, 2011 through September 30, 2012; Councilmember Doug Anderson seconded the motion. All approved. Motion passed.

4. Consider and act on a Resolution cancelling the City of Newark's General Election on May 11, 2013.

This item is postponed until the April meeting.

5. Consider and act on appointing an Election Judge to conduct the Northwest Independent School Board election in Newark.

Councilmember Doug Anderson moved to appoint Jan VanWagner as the Election Judge to conduct the Northwest Independent School Board election in Newark.

6. Consider and act on appointing a Councilmember as a liaison to the Library Board.

Mayor Pro Tem Pixler is not running for re-election, therefore she can no longer serve as the Council liaison, which is required by the Library Board by-laws.

This item is postponed until the April meeting.

7. Consider and act on the Citizen Complaint Procedures and Resolution, Excessive Force Resolution, Section 504 Grievance Procedures and Resolution, and Designation of Section 504 Equal Opportunity/Fair Housing Officer as required by the Texas Community Development Block Grant Program.

Councilmember Doug Anderson moved to approve the Citizen Complaint Procedures and Resolution, Excessive Force Resolution, Section 504 Grievance Procedures and Resolution, and Designation of Section 504 Equal Opportunity/Fair Housing Officer as required by the Texas Community Development Block Grant Program; Councilmember Wells seconded the motion. All approved. Motion passed.

8. Consider and act on Ordinance No. A-391 amending the City of Newark Fee Schedule, amending the fee for fence permits.

Councilmember Linda Anderson moved to approve Ordinance No. A-391 amending the City of Newark's Fee Schedule, amending the fee for fence permits to fifty dollars (\$50.00); Councilmember Sessler seconded the motion. All approved. Motion passed.

9. Consider and act on Walt Leonard's final two invoices.

Councilmember Wells stated that he spoke with Mr. Leonard concerning his final two (2) invoices and they negotiated a settlement of \$750.00 to "wipe the slate clean".

Councilmember Wells moves to settle Walt Leonard's invoice of \$2,172 with the \$555 already paid and an additional \$750 to clear the invoice; Councilmember Linda Anderson seconded the motion. All approved. Motion passed.

10. Discussion and possible action on reallocating the public works' employee salary from the General Fund to the Water and Sewer Fund.

Councilmember Wells moved to eliminate account #793 (Public Works' Wages) and move the budgeted and expensed funds into account #971 (Water & Wastewater Wages); Councilmember Sessler seconded the motion. All approved. Motion passed.

11. Discussion and action on future projects discussed at the workshop: surface water plant, signage for municipal buildings, and welcome sign on FM 718 water tower.

Councilmember Linda Anderson stated in order to get an estimate on signage for the water tower she will need the dimensions of the tower. She distributed three bids to have signage at the Newark Municipal Complex located at 209 Hudson where City Hall, the Library, and the

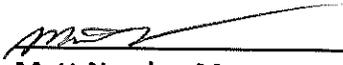
Community Center are located. This item will be scheduled for further discussion at the April council meeting.

Councilmember Wells spoke with Allen Plumber Association Inc., a company which builds water plants and sewer facilities. After they review Newark's situation, they will set up a meeting to discuss all that would be involved in building a water plant. This item will be discussed further at the April meeting.

12. Adjourn.

The meeting was adjourned at 9:18 p.m.

APPROVED:

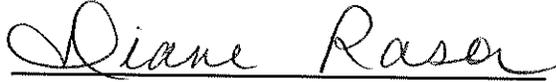


Matt Newby, Mayor

04/23/2013

Date

ATTEST:



Diane Rasor, City Administrator