



**City of Newark
City Council Meeting
January 21, 2016**

1. Call to Order, Roll Call, and Announce a Quorum is Present

Mayor Gary Van Wagner called the meeting to order at 7:00 p.m. on January 21, 2016 in the Newark Community Center located at 209 Hudson Street in Newark, Texas and announced that a quorum was present. Those present were: Mayor Gary Van Wagner, Mayor Pro-Tem Mark Wondolowski, Councilmember Chris Raines, Councilmember Hans Wilson, Wise County Deputy Anissa Satterfield, City Administrator Diane Rasor, Public Works Director William Allen and Assistant City Secretary Jeanine Inman.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Van Wagner delivered the invocation and led the pledge to the flag.

3. Citizen Comments

No one wished to speak at this time.

4. Public Hearing – On an Ordinance of the City of Newark, Texas, amending Ordinance No. A-431; amending the zoning classification from Single Family Estates (SFE) to Single Family 1 (SF1).

Mayor Van Wagner opened the public hearing at 7:01 p.m.

John Wittmaak, 133 Marshall Road, felt that the property should be kept a ballpark. He did not agree with the zoning change. Mayor Pro-Tem Wondolowski stated that he felt the change to SF-1 would be conducive to the City's growth. Mr. Wittmaak wanted to know when City services would be brought to the property. Mayor Van Wagner said most likely at the time a contract was agreed upon.

Brian Wallace, 153 Marshall Road, was opposed to the zoning change.

No one else wished to speak at this time. Mayor Van Wagner closed the public hearing at 7:06 p.m.

5. Consent Agenda – Consider and act on the following items: A. December 17, 2015 Minutes, B. Accounts Payables from December 17, 2015 – January 21, 2016, C. Budget vs.

Actual and Financial Statements, D. Staff Reports – City Administrator, Municipal Court, Animal Control, Code Enforcement, and Library.

Mayor Van Wagner stated that he was pulling the staff reports so that the City Council could hear them verbally.

City Administrator Rasor that for four months into the fiscal year budget we should be at 33% but were slightly over. The City has permitted nine (9) new houses this month, which boosted the revenue percentage to 46% of the year's total. Expenditures were: Administration - 36%; Police/ Municipal Court - 38%; Library - 24%; Public Works - 26%; Water & Sewer - 37% for an average of 34%.

She and the Mayor met with the pastor for the Cowboy Church in Haslet and he would to build a church in Newark and he is looking for land. He would build a riding arena behind the church to appeal to Newark's youth. Councilmember Wilson knows Pastor Robert personally and stated that he would be a good addition to the community.

A part-times public works employees has been hired and the Staff is very happy with his work.

Library fines were discussed and Mayor Pro-Tem Wondolowski stated that he could see that there is an effort to try and reduce and collect fines. City Administrator Rasor stated that she would look into how much it would cost to replace lost items and give a report at the next meeting.

Mayor Pro-Tem Wondolowski moved to accept agenda item 5A, B, C & D as presented; Councilmember Raines seconded the motion. All approved. Motion passed.

6. Reports

Annual Fire Department Report from Assistant Fire Chief, Jerry Taylor.

Assistant Fire Chief Jerry Taylor addressed the City Council regarding the annual fire department report. He explained that the Newark Volunteer Fire Department is the smallest of 17 fire departments in Wise County and ran the 4th most calls in Wise County. In 2015 they ran 599 calls. They have received approximately \$12,000 in reimbursement for calls from insurance claims. The Volunteer Fire Department received a grant of \$20,000 towards a \$60,000 brush truck. The City of Newark is rated third in growth which will mean the VFD will need to increase their staff to accommodate the growth. The fire department roster's is set for 30 members and they currently have 24 on the roster. Mayor Pro-Tem Wondolowski thanked the fire department and said he would like to see a breakdown of the cost for City calls.

7. Old Business

A. Consider and act on adopting Ordinance No. A-439, amending Ordinance No. -431 by changing the zoning classification from Single Family Residential – Estate District (SF-E) to Single Family Residential District – 1 (SF-1).

Mayor Pro-Tem Wondolowski moved to adopt Ordinance No. A-439, amending Ordinance No. A-431 by changing the zoning classification from Single Family Residential-Estate District (SF-E) to Single Family Residential District – 1 (SF-1); Councilmember Raines seconded the motion. All approved. Motion passed.

B. Update on the repair or removal of homes on Sandy Bass Lane.

Sandra Ray was not available to attend the meeting but would be at the next meeting.

C. Update and possible action on the cleanup of Tim’s Auto Repair at 132 FM 718.

Mayor Van Wagner will meet with the Pixler’s to find out if the vehicles are being moved to their personal property. It was recommended that the Pixler’s give an update at each meeting until the issue is resolved. No action taken.

D. Update and possible action on asbestos removal and demolition of the “Old Gym”.

City Administrator Rasor briefly went over the written estimate of \$77,000 that was received to remove the asbestos and demolish the old gym building. Garrett, the company that sent the estimate, felt that taking out the asbestos and demolishing the building should be done together for safety reasons. The new City Engineer will look at the gym and give an opinion at the next meeting.

E. Reviewing the City’s 2015-2016 Application for the Texas Community Development Grant (TxCDBG) Program and possible action on updates.

City Administrator Rasor briefly reviewed the application for the Texas Community Development Grant and what it entails.

F. Discussion and possible action on placing the drainage work for Pettit and Berke Streets out for bid.

Councilmember Raines felt that doing the drainage on Pettit would be difficult and may have a negative impact on residents outside of our city and that would cost the city more money. Mayor Van Wagner asked Councilmember Raines to get with the City Engineer and developer to see what the best options are.

G. Consider and act on appointing a Code Enforcement Official and discussion of his/her duties and expectations.

This item was tabled.

8. New Business

A. Consider and act on approving the Agreement for Engineering Services between the City of Newark and Teague Nell and Perkins, Inc.

Greg Saunders with Teague Nell and Perkins said he has been an engineer for over 30 years and that 25 years of that has been in Municipal Government. The projects in Item B were discussed.

Mayor Pro-Tem Wondolowski moved to approve the agreement for Engineering Services between the City of Newark and Teague Nell and Perkins, Inc.; Councilmember Raines seconded the motion. All approved. Motion passed.

B. Discussion on list of projects for the Engineering Firm: (1) Checking the common wall between the Old Gym and the Community Center for safety, (2) Writing the bid specs. for the drainage work that needs to be done on Pettit and Berke Streets, (3) Applying for the Wastewater Treatment Plant renewal license, (4) Reviewing the right-of-ways annexed on FM 718 to determine width at the Newark Ranch Addition. (5) Estimating the funds and time needed to construct water and sewer service to the land at the corner of Marshal and Rogers Roads, Pecan Acres, and Newark Beach Addition, (6) Apply for the City of Newark's Certificate of Convenience and Necessity (CCN) and regaining the CCN that is in the City's extra territorial jurisdiction (ETJ) from the City of Rhome.

Mr. Saunders stated he would schedule a time to look at the old gym. His firm does not handle renewals for wastewater permits so he would refer the work to another firm. He is familiar with CCN's and will begin work on the projects as soon as possible.

C. Approval of post cards proposed to be mailed out to citizens in the (ETJ).

City Administrator Razor stated that they wanted to send the cards out to gauge whether the citizens would be interested in being annexed into our City. The City Council will send the questions to be placed on the postcards to Mayor Van Wagner within the week.

D. Consider and act on adopting Ordinance No. A-438, an ordinance calling for a General and a Special Election to be held on May 7, 2016.

Councilmember Raines moved to adopt Ordinance No. A-438; Councilmember Wilson seconded the motion. All approved. Motion passed.

9. Executive Session – City Council will convene in closed session as authorized by Texas Local Government Code Chapter 551, Section 551.072 – Deliberation Regarding Real Property on the following item(s):

Sale of City property located at the corner of Marshal and Rogers Road.

The City Council adjourned into executive session at 8:50 p.m. and reconvened into open session at 9:16 p.m.

10. Take action, if necessary, on items addressed during Executive Session.

Mayor Van Wagner announced that they were to go forward with the bid package and placing the sign on the property.

11. Adjournment.

Mayor Van Wagner adjourned the meeting at 9:17 p.m.

APPROVED:

Gary Van Wagner, Mayor

Date

ATTEST:

Diane Rasor, City Administrator