

**City Council Minutes**  
**Thursday, February 15, 2018**

**1. Call to Order and Announce a Quorum is present.**

Mayor Pro Tem Mark Wondolowski called the meeting to order at 7:04 p.m. and announced a quorum was present. Those present were: Mayor Pro Tem Mark Wondolowski, Councilmember Chris Raines, Councilmember Eric Fleischer, Councilmember Michael Murray, Councilmember Taylor Burton, Public Works Director William Allen, Water Operator Jaret Holmes, Deputy Jason Sorrow, and City Administrator Diane Rasor.

**2. Invocation and Pledge of Allegiance to the Flag** – Mayor Pro Tem Wondolowski led the pledge to the flat.

**3. Citizen Comments** – None.

**4. Consent Agenda – Consider and act on the following items: A. January 18, 2018 Minutes, B. Accounts Payables C. Budget vs. Actual and Financial Statements, D. Staff Reports – City Administrator, Municipal Court, Animal Control, Library, Building Permits, Code Enforcement and Public Works.**

Councilmember Raines moved to accept the consent agenda as a whole; Councilmember Murray seconded the motion. All approved. Motion passed.

**5. Annual Fire Department Report.**

Chief Jerry Taylor highlighted the following: 694 calls last year, 28 structure fires of which 27% were in the City of Newark, 5 vehicle fires, 418 medical calls, 36 major accidents and 54 burn ban violations.

In November the Fire Department began staffing the station with members who live outside of the Newark district. To retain their member status, they are required to make a certain amount of calls per month and are only allowed to respond to calls when they are at the fire station.

A 40' x 60' is being added to the current building, which will have drive-through bays. He has received a bid in the amount of \$20,000 to build a statue in honor of Fire Chief James Edgemon in front of the new addition and a Go Fund has been set up to accept donations.

Chief Taylor announced the Fire Department's Insurance Service Office (ISO) rating has decreased, which is a good thing. The lower the rating, the lower the risk of a house burning down, therefore it will reduce Newark's homeowner's insurance rates. The ratings are between 10-1 and the fire department scored a four point four (4.4), which is exceptional. The City helped with lowering their ISO rate from a rate of nine (9) to a five (5) for residential and a six (6) for commercial and industrial. This was accomplished this by repairing several fire hydrants and upgrading their building codes to the 2015 versions.

**6. Consider and act on Newark MHP LLC's applications to place manufactured homes on lots at 447 A, 447 C, and 451 Sandy Bass.**

The representatives from Newark MHP LLC did not have their paperwork nor payment submitted. This item will be postponed until the March 15, 2018 meeting.

**7. Consider and act on Ordinance No. A-474 amending Ordinance A-473, calling for a General and Special Election on May 5, 2018, approving a joint agreement with Northwest Independent School District for election services and contracting with Tarrant County for election services.**

This ordinance was amended to include the residents in Newark's extra-territorial jurisdiction in Tarrant County since they are eligible to vote on Proposition 1.

Councilmember Fleischer moved to consider and act on (approve) Ordinance No. A-474; Councilmember Burton seconded the motion. All approved. Motion passed.

**8. Discussion and possible action on the priority of projects' list.**

**A. Office Computer System Upgrade**

Diane Rasor and Mayor Pro Tem Wondolowski met with the top two companies offering IT services to the City. After negotiating a tailored version of NetRes's maintenance contract they still had few more items to discuss with NetRes. They recommended giving Mayor Van Wagner authority to finalize the contract with NetRes. To stay within the current budget, the hardware and software will need to be budgeted for twelve months of equal payments on the equipment and labor. The maintenance agreement will be monthly for as long as the City contract with NetRes.

Councilmember Fleischer moved to authorize Mayor Van Wagner or Mayor Pro Tem Wondolowski to sign the final contract; Councilmember Raines seconded the motion. All approved. Motion passed.

**B. Water Master Plan**

Diane Rasor stated she wanted to begin a conversation on a master plan so that by the budget workshops we would know the direction the Council wants to go. Currently, the City had a request for water in the extra-territorial jurisdiction, however the City had to turn the request down since there would not be enough water to supply their needs. There are two possibilities: drilling more water wells or buying water from the City of Fort Worth. The staff recommended having an updated water master plan developed by the city engineer or sending out request for proposals from engineers to get the best cost. This would help us to decide if we should drill wells or spend our money connecting to Fort Worth's surface water.

Councilmember Fleischer said Fort Worth probably needs to know the City's growth plan to calculate the water needed. The Council recommended that we begin by sending out (RFP's) for a master plan and a water master plan.

**C. SCADA Upgrade**

Prior to SCADA, the City paid AT&T \$12,000 a year for phone service to our lift stations, wells, and the wastewater treatment plant. The plan at the time to continue adding SCADA to the system each year until all of the utilities were added.

**D. Hovey House**

Update - Mr. Ken Hatmaker was open to moving the house to one of his lots at 536 Wise Street. However, because of the trees and the lines that would need to be moved it would cost him \$50,000. Councilmember Murray is concerned that since the City owns the house it needs to bid out. The City Attorney needs to be asked that question, since the City will end up tearing it down if it's not moved. Mayor Pro Tem Wondolowski said the house would not sale and the City has zoned the property as commercial.

**9. Adjourn.**

The meeting adjourned at 8:09 p.m.

**APPROVED:**

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Gary Van Wagner, Mayor

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Date

**ATTEST:**

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Diane Rasor, City Administrator