

**City of Newark
City Council Minutes
Thursday, February 21, 2013**

I. Call to Order

Mayor Matt Newby called the meeting to order at 7:00 p.m. on Thursday, February 21, 2013 in the Newark Municipal Building located at 209 Hudson Street, Newark, Texas. Those present were Mayor Matt Newby, Mayor Pro Tem Laura Pixler, Councilmember Bob Wells, Councilmember Linda Anderson, Councilmember Doug Anderson, City Auditor William Spore, and City Administration Diane Rasor.

II. Invocation – Councilmember Doug Anderson delivered the invocation.

III. Citizens Comments – None.

IV. Consent Agenda - A. Approval of January 17th and January 28th, 2013 minutes, B. Approval of Accounts Payables, C. Approval of Budget and Financials, D. Approval of Staff Reports (Update on May 11, 2013 Election)

Mayor Pro Tem Pixler announced that she would not seek office again due to a busy schedule; however she is requesting to be appointed to the Newark Cultural Education Facilities Finance Corporation, remain as a member of the Library Board and Park Committee.

Mayor Pro Tem Pixler moved to approve the consent agenda; Councilmember Linda Anderson seconded the motion. All approved. Motion passed.

V. Regular Meeting

1. Consider and act on sponsoring the Annual Easter Egg Hunt.

Ms. Mary Ann Wells requested that the City sponsor the Easter Egg Hunt which is scheduled for Saturday, March 23, 2013. Lakeside Sports Bar & Grill partnered with the City last year and this year Kathy Durham, who owns a bakery on Central Drive, will pass out cupcakes. The event will be shortened to 1 ½ hours and will begin at 10:00 a.m. rain or shine. If it rains the event will be moved into the Community Center.

Mayor Pro Tem Pixler moved to sponsor the Easter Egg Hunt with all suggestions approved; Councilmember Doug Anderson seconded the motion. All approved. Motion passed.

2. Update on the STEP grant volunteers.

Ms. Jan VanWagner gave an update on the construction of water lines on Sandy Bass, Central, and Halbert. Currently the volunteer time compared to the city workers' time is 34%. She has

scheduled a workday for Saturday, March 23, 2013 and has eight volunteers scheduled to work this Saturday.

3. Presentation of the October 1, 2011 through September 30, 2012 financial statement by City Auditor Bill Spore.

City Auditor Bill Spore reviewed the City's financial statements comparing the revenues and expenditures to the previous year. The General Fund revenues increased by \$5,298 with total expenditures increasing by \$77,221 mainly due to the \$132,288 transferred to the Water and Sewer Fund to cover expenses. This resulted in net loss in the General Fund of \$43,633; however without the transfer the General Fund would have a surplus of almost \$90,000. As of September 30, 2012 the General Fund had an unrestricted fund balance of \$225,913.

The Water and Sewer revenues increased by \$10,972 and the expenditures increased by \$58,150.00, however with expenses and depreciation, the Fund ended the year with an operating loss of \$117,000. As of September 30, 2012 the Water and Sewer Fund had an unrestricted fund balance of \$3,000.

The City Auditor did not identify any deficiencies in internal control over financial reporting that he considered to be material weaknesses. Mr. Spore did request the Council capture the water and sewer expenses more accurately. Councilmember Wells strongly disagreed with this recommendation and it was decided to move the public works employee salary back to the water and sewer fund. The Council will continue to review the audit for approval at the March council meeting.

4. Consider and act on contracting with a company and allocating funds to repair roads and pot holes throughout the City.

The estimate for repaving Sandy Bass Lane is approximately \$31,000. Due to the preparation work on Roger's Road being more than expected, the street repair account is \$15,000 short. DFW Paving gave an estimate of \$4,000 to repair potholes throughout the City. It was suggested taking the \$15,000 needed for the roads out of account #946 – sewer expense, since that account currently has a surplus. Account #946 was reduced to \$31,000 and \$22,000 was redistributed to the street repair account.

Councilmember Wells moved to amend the budget by taking \$22,000 out of account #946 and putting it in #747, street repairs; Councilmember Doug Anderson seconded the motion. All approved. Motion passed.

Councilmember Wells moved to approve DFW Paving's estimate for repaving Sandy Bass Lane and repairing the potholes on the listed streets; Councilmember Linda Anderson seconded the motion. All approved. Motion passed.

5. Consider and act on contracting with or hiring a part-time Code Service Official.

Mayor Pro Tem Pixler moved to give Mayor Newby the authority to hire a code enforcement official for no less than five (5) hours a week and no more than ten (10) hours a week at \$20.00 per hour; Councilmember Linda Anderson seconded the motion.

The Council adjourned into executive session at 8:21 p.m. and returned to open session at 9:20 p.m.

VI. Executive Session – The City may enter into executive session during the meeting to seek legal advice from its attorney on any posted agenda item, or to discuss any item that is authorized by the Texas Open Meetings Act to be discussed in closed session, including: Section 551.074, Government Code, to deliberate regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- Review of Jody Slimp's salary

6. Consider and act on executive session item(s).

Councilmember Wells moved that as a result of Jody Slimp getting his Class "C" License we raise him to \$16.00 per hour effective next week; Councilmember Doug Anderson seconded the motion. All approved. Motion passed.

Mayor Newby requested a budget workshop be scheduled to discuss future projects.

7. Adjourn.

The meeting was adjourned at 9:22 p.m.

APPROVED:



Matt Newby, Mayor

04/10/2023

Date

ATTEST:



Diane Rasor, City Administrator