

**City of Newark
City Council Meeting
April 21, 2016**

1. Call to Order, Roll Call, and Announce a Quorum is Present

Mayor Pro-Tem Mark Wondolowski called the meeting to order at 7:00 p.m. on Thursday, April 21, 2016 in the Newark Community Center located at 209 Hudson Street in Newark, Texas and announced that a quorum was present. Those present were: Mayor Pro-Tem Mark Wondolowski, Councilmember Chris Raines, Councilmember Hans Wilson, Councilmember Eric Fleischer, Wise County Deputy Anissa Satterfield, City Administrator Diane Rasor and Assistant City Secretary Jeanine Inman.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Pro-Tem Wondolowski led the pledge to the flag and announced that there would be a moment of silence in lieu of the invocation.

3. Consent Agenda – Consider and act on the following items: A. February 18 and April 9, 2016 Minutes, B. Accounts Payables from February 26, 2016 – April 15, 2016, C. Budget vs. Actual and Financial Statements, D. Staff Reports – City Administrator, Municipal Court, Animal Control and Library

Councilmember Fleischer moved to accept the items on the consent agenda as presented; Councilmember Wilson seconded the motion. All approved. The motion passed.

4. Regular Session

A Consider and act on Resolution #296 relating to approving a financing by the Newark Cultural Education Facilities Finance Corporation (NCEFFC) for the benefit of the Catholic Diocese of Fort Worth and related matters.

Ted Christensen, Government Capital Securities Corporation, explained that the NCEFFC had met this evening prior to the City Council meeting and voted to approve this request. Mayor Pro-Tem Wondolowski wanted to reaffirm that the City would not be liable for any there are any defaults on the loan. Mr. Christensen assured him that the City of Newark would not be liable.

Councilmember Fleischer moved to approve Resolution #296 and Councilmember Raines seconded the motion. All approved. The motion passed.

B. Consider and act on giving relief to the residents at 532 Berke Street on their high water usage due to a leak.

City Administrator Rasor explained the good audit history concerning Randy and Debbie Cornell's high water usage and their request for relief. The Cornell's stated they had a leak repaired as soon as they realized that they had one. The City has already reduced the sewer charge by \$20, removed the \$8.50 late fee, and the Council agreed to allow them extra time to pay the bill.

Councilmember Raines moved to remove \$20.00 from the Cornell's sewer bill, remove any late fees, remove them from the disconnect list and to allow them a month to pay off their bill. Councilmember Fleischer seconded the motion. All approved. The motion passed.

C. Consider and act on allowing the Cowboy Church of Haslet the use of the park grounds surrounding City Hall for a Community Chuck Wagon Event on September 10, 2016.

Pastor Jimmy Roberts, Cowboy Church of Haslet, requested the use of the City's property at 209 Hudson to hold a "Chuck Wagon" event in September.

Councilmember Fleischer moved to approve allowing the Cowboy Church of Haslet use of the park grounds surrounding City Hall for a Community Chuck Wagon Event on September 10, 2016. Mayor Pro-Tem Wondolowski seconded the motion. All approved. The motion passed.

D. Consider and act on approving applications to place ten (10) new manufactured homes on Sandy Bass Lane.

Sandra Ray, representing the Newark Ventures LLC., addressed the City Council concerning the ten applications for new manufactured houses to be placed on Sandy Bass Lane. City Administrator Rasor recommended approval of the applications. City Administrator Rasor explained that since the last meetings were cancelled, Mrs. Ray's company was allowed to move the homes in with the understanding that if their applications were not approved, then they would have to remove the homes at her company's expense.

Councilmember Raines moved to approve the applications for the ten new manufactured homes to be placed on Sandy Bass Lane. Councilmember Fleischer seconded the motion. All approved. The motion passed.

E. Consider and act on an application to place a manufactured home at 428 Country Living Drive.

City Administrator Rasor recommended approval of the application. She explained that the home has already been installed because of the two missed meetings. She

continued that the applicant was told if the City Council denies the permit then she would, at her own expense, remove the home.

Councilmember Raines moved to approve the application to place a manufactured home at 428 Country Living Drive. Mayor Pro-Tem Wondolowski seconded the motion. All approved. The motion passed.

Mayor Pro-Tem Wondolowski announced that the City Council would now be addressing agenda item# 4K.

F. Consider and act on approving Ordinance No. A-441 granting to Oncor Electric Delivery Company LLC an electric power franchise. The current franchise is scheduled to expire on September 1, 2016.

Sabrina Easley, representing Oncor, went over the electric power franchise agreement allowing Oncor to operate in the City's right-of-way. The City would continue to receive the 4% as with the previous agreement. Oncor is requesting a 20 year franchise agreement. Councilmember Raines asked who would get it if they did not approve the contract. Ms. Easley said they would still get to work in the rights-of-way without the franchise agreement but the City would only get paid 2% instead of the 4%.

Mayor Pro-Tem Wondolowski asked that this item be readdressed at the May 19th City Council meeting.

Mayor Pro-Tem Wondolowski announced that the City Council would now move to agenda item# 5 - Executive Session. Mayor Pro-Tem Wondolowski closed the open session and then entered City Council into executive session at 7:36 p.m.

5. Executive Session – City Council will convene in closed session as authorized by Texas Local Government Code Chapter 551, Section 551.072 – Deliberation Regarding Real Property on the following item(s):

- **Sale of Property on the corner of Marshal Drive and Rogers Road**
- **Purchase of Property at 402 Hovey Street, Newark, TX 76071**

Mayor Pro-Tem Wondolowski closed the executive session and reopened the open session at 8:33 p.m.

6. Consider and act on executive session items.

Mayor Pro-Tem Wondolowski moved to direct City Administrator Rasor to submit a bid for the property at 402 Hovey if it goes to auction. Councilmember Raines seconded the motion. All approved. The motion passed.

Mayor Pro-Tem Wondolowski announced that the City Council would now be addressing agenda Item #4F.

4. Return to Regular Session

F. Consider Ordinance No. A-440, declaring unopposed candidates for the expired terms of City Council Place 1 and City Council Place 3 and the unexpired term of City Council Place 5, as elected; and cancelling the May 7, 2016 Special Election for City Council Place 5.

Councilmember Fleischer moved to approve Ordinance No. A-440, declaring unopposed candidates for the expired terms of City Council Place 1 and City Council Place 3 and the unexpired terms of City Council Place 5, as elected; and cancelling the May 7, 2016 Special Election for City Council Place 5. Councilmember Raines seconded the motion. All approved. The motion passed.

G. Consider and act on approving the Order of Appointment for the Election Judge and Alternate Judge for the May 7, 2016 General Election.

Mayor Pro-Tem Wondolowski moved to approve the Order of Appointment for the Election Judge and Alternate Judge for the May 7, 2016 General Election; Councilmember Wilson seconded the motion. All approved. The motion passed.

H. Consider and act on "Survey Monkey" questions for citizens.

City Administrator Razor briefly went over the survey questions. She explained that the questions are slightly different and that there is a survey for residents and a survey for non-residents. The survey links will be on the water bills and on the City website.

Councilmember Raines moved to approve the "Survey Monkey" questions. Councilmember Fleischer seconded the motion. All approved. The motion passed.

I. Consider and act on reallocating additional revenue to including but not limited to: provide for more hours for part time employees, engineering services, code enforcement, and special projects.

City Administrator Razor went over the proposed changes to the budget. She explained that the City may be getting another \$10,000 from another loan through the NCEFFC according to Ted Christensen. This is in addition to the already \$52,250 plus increase in revenue the City has received from other items.

City Administrator Razor went over the increased expenses in some areas due to unforeseen issues, such as equipment repairs, unbudgeted engineering project expenses, increase in building inspections due to increase in building permits, code

enforcement, legal notices, special projects, warrants, animal control expenses and street lights.

Mayor Pro-Tem Wondolowski stated that he would like to make sure that all items are discussed at budget time and to make sure that those items are budgeted properly. There was discussion on the increase in engineering fees and for engineering projects. It is proposed to upgrade the Central Lift Station instead of a completely new replacement of the lift station.

She also requested an additional 10 hours for office staff due to the increase in workload. She went on to say that Public Works Director William Allen wants approval of full-time status for public works employee Stephen Brooks. Mayor Pro-Tem Wondolowski wants to hear directly from Mr. Allen regarding the additional work hours.

Mayor Pro-Tem Wondolowski moved to increase Jeanine Inman to 40 hours. Councilmember Fleischer seconded the motion. All approved. The motion passed.

Mayor Pro-Tem Wondolowski requested this item be placed on the next agenda for consideration.

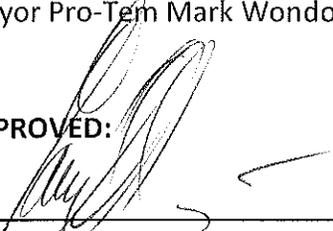
J. Consider and act on Resolution #295 authorizing the creation of the North Central Texas Regional 9-1-1 Emergency Communications District.

Mayor Pro-Tem Wondolowski moved to approve Resolution #295 authorizing the creation of the North Central Texas Regional 9-1-1 Emergency Communications District. Councilmember Fleischer seconded the motion. All approved. The motion passed.

7. Adjourn.

Mayor Pro-Tem Mark Wondolowski adjourned the meeting at 9:06 p.m.

APPROVED:

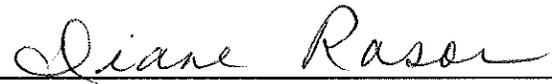


Gary Van Wagner, Mayor

5/19/2016

Date

ATTEST:



Diane Rasor, City Administrator