

**City Council Minutes**  
**Thursday, July 21, 2016 – 7:00 p.m.**

**1. Call to Order, Roll Call, and Announce a Quorum is Present**

Mayor Gary Van Wagner called the meeting to order at 7:00 p.m. on Thursday, July 21, 2016 in the Newark Municipal Building located at 209 Hudson Street, Newark, Texas. Those present were: Mayor Gary Van Wagner, Mayor Pro Tem Mark Wondolowski, Councilmember Chris Raines, Councilmember Hans Wilson, Councilmember Jenny Wilson, Wise County Deputy Sergeant Anissa Satterfield, and City Administrator Diane Rasor.

**2. Invocation and Pledge of Allegiance to the Flag** - Mayor Van Wagner delivered the invocation and led the pledge to the flag.

**3. Citizen Comments** - None

**4. Consent Agenda – Consider and act on the following items: A. June 16, 2016 Minutes, B. Accounts Payables from June 10, 2016 – July 15, 2016, C. Budget vs. Actual and Financial Statements, D. Staff Reports – City Administrator, Municipal Court, Animal Control, Library, Building Permits and Public Works**

Mayor Pro Tem Wondolowski moved to approve the consent agenda as a whole; Councilmember Fleischer seconded the motion. All approved. Motion passed.

**5. Old Business**

**A. Update on Sandy Bass Lane Manufactured Homes.**

The manager of Sandy Bass Mobile Home Park was not present.

**B. Consider and act on allowing Steele Creek Management, the new managers of the Sandy Bass Mobile Home Park, to place speed bumps, at their expense, on Sandy Bass Lane.**

Councilmember Fleischer stated the basic specifications submitted suggest the speedbumps are smaller than the average speedbumps installed on roads.

Councilmember Fleischer moved to approve the speedbumps with the stipulation that the specifications are more specific from a company and that Councilmember Raines approve the specifications prior to them being installed; Councilmember Wilson seconded the motion. All approved. Motion passed.

**C. Consider and act on expanding the garden at the park if requested by citizens.**

Mayor Van Wagner recommended allowing Ms. Taylor to expand the garden. Mayor Pro Tem Wondolowski stated that if the garden is expanded then there would need to be guidelines

because he doesn't want it to morph into a City maintained garden. Mayor Van Wagner requested Ms. Taylor's presence at the next meeting to give an update.

**D. Consider and act on renting the Community Center for License to Carry classes.**

Cary Mellema is offering the classes for free to Aurora citizens and has requested to have the rental fee for the community center either waived or reduced. The Council stated that all citizens needed to be treated the same and therefore he would need to pay the fee.

**6. New Business**

**A. Consider and act on hiring a Code Enforcement Officer.**

Mayor Van Wagner and City Administrator Diane Rasor interviewed Michael Gonce for the position of Code Services Officer. Mr. Gonce is a retired City Marshal from Coppell, Texas and his qualifications are outstanding. He will need to renew his peace officer's license and obtain a Code Enforcement Certification from the State of Texas.

Mayor Pro Tem moved to approve hiring Michael Gonce as the City of Newark's Code Services Officer; Councilmember Fleischer seconded the motion. All approved. Motion passed. Mr. Gonce is to receive clear cut guidelines on his duties and responsibilities.

**B. Discussion and possible action on the 2014-2015 Annual Audit.**

Mr. Bill Spore, the City Auditor, reviewed the 2014-2015 annual financial statements with the City Council. Both the general fund and the water and sewer fund had a positive year end. This is not reflected in the water and sewer fund due to having to subtract depreciation, however the department did bring in more revenue than the year's expenses. This Council requested time to study the audit and therefore this item is postponed until the next Council meeting.

**C. Consider and act on Resolution No. 299 authorizing the City to submit an application to the Texas Department of Agriculture for Community Enhancement funding and authorizing the Mayor to execute all documents related to the application.**

This item is postponed until the next meeting.

**D. Consider and act on Ordinance No. A-443 appointing a City Attorney and Legal Firm to represent the City of Newark.**

Andy Messer introduced himself stating his firm only represents municipalities. They are currently working on the Oncor and Rolling V Agreements with the City.

Mayor Pro Tem Wondolowski moved to approve Ordinance No. A-443 appointing Messer, Rockefeller, and Fort, (specifically Andy Messer) as the City Attorney(s); Councilmember Raines seconded the motion. All approved. Motion passed.

**E. Consider and act on Resolution No. 298 authorizing continued participation with the Atmos Cities Steering Committee; and authorizing the payment of two and one-half (2 ½) cents per capita to the Atmos Cities Steering committee to fund regulatory and related activities related to Atmos Energy Corporation. ER moved; Hans Wilson seconded.**

Councilmember Fleischer moved to approve Resolution No. 298; Councilmember Wilson seconded the motion. All approved. Motion passed.

The City Council entered into executive session at 8:15 p.m.

**7. Executive Session – City Council will convene in closed session as authorized by Texas Local Government Code Chapter 551, Section 551.072 – Deliberation Regarding Real Property on the following item(s):**

- 402 Hovey Street.

**8. Reconvene - Take action, if necessary, on items addressed during Executive Session.**

The City Council reconvened into open session at 8:34 p.m.

Mayor Pro Tem Wondolowski moved to purchase the property at 402 Hovey and allow Mayor Van Wagner to negotiate and handle the deal; Councilmember Raines seconded the motion. All approved. Motion passed.

**9. Adjourn – The first budget workshop is scheduled for Tuesday, July 26, 2016 at 6:00 p.m. and the meeting adjourned at 8:35 p.m.**

**APPROVED:**

\_\_\_\_\_  
Gary Van Wagner, Mayor

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Date

**ATTEST:**

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Diane Rasor, City Administrator