

City Council Meeting
Thursday, October 16, 2014, 7:00 p.m.

I. Call to Order

Mayor Gary Van Wagner called the meeting to order at 7:00 p.m. on Thursday, October 16, 2014 in the Newark Municipal Building located at 209 Hudson Street, Newark, Texas. Those present were Mayor Gary Van Wagner, Mayor Pro Tem Linda Anderson, Councilmember Cary Mellema, Councilmember Mark Wondolowski, Councilmember Dan Sessler, Sergeant Anissa Satterfield, Deputy Court Clerk Sarah Williams, and City Administrator Diane Rasor.

II. Invocation and Pledge of Allegiance to the Flag – Mayor Van Wagner delivered the invocation and led the pledge of allegiance to the flag.

III. Citizens Comments – None.

IV. Consent Agenda – Consideration and Action on: A. September 18, 2014 Minutes, B. Consideration of the Accounts Payables – September 8 – October 12, C. Consideration of Budget and Financials, D. Consideration of Staff Reports

*Made note that Sarah Williams submitted a municipal court report. The next court date is December 4, 2014.

Councilmember Wondolowski moved to accept the consent agenda, the September 18, 2014 minutes, the accounts payables from September 8 through October 12, the budget and financials and the staff reports; Councilmember Mellema seconded the motion. All approved. Motion passed.

V. Regular Meeting

1. Discussion on The Big Event at Northwest High School scheduled for April 18, 2015. (A representative from NISD will speak to Council)

Mr. Hays was not able to make the meeting and asked to be placed on the November 20th meeting.

2. Discussion and possible action on Newark Estate Ventures' plan to rehabilitate or remove vacant homes on Sandy Bass Lane.

Mr. Davis was unable to attend the meeting due to an emergency, however he sent an email (attached) outlining the progress his company has made on the rehabilitation of the home at 427 Sandy Bass Lane.

3. Consider and act on placing speed bumps on in the 200 Block of Hudson Street.

Ms. Darla Bethany submitted another complaint to the City Staff that the speeding on Ramhorn Hill and Hudson has not stopped and requested the Council once again consider placing speed bumps on Hudson Street. The Council suggested having a Resident Deputy patrol the road for a month and if there is no improvement, then possibly installing a stop sign on Hudson at Ramhorn Hill.

4. Consider and act on the 2013-2035 City of Newark Comprehensive Plan.

After reviewing the Comprehensive Plan from Jim Delashaw and Gary Burton, the City Administrator Diane Rasor said the plan has many mistakes and is not complete. She has scheduled a meeting with Mr. Delashaw and Mr. Burton to assess the report and requested this item be re-scheduled for the November 20th meeting. No action taken.

5. Consider and act on appointing a person to Place No. 2 on the City Council.

Mr. Charlie Robertson has submitted a request to be appointed to Place #2, however he is currently out of town and requested to be placed on the November 20th meeting.

6. Consider and act on the Contract for Assessment and Collection Services allowing Wise County Appraisal District to collect property taxes for the City of Newark.

The payment portion of the contract was questioned since it was substantially less than the City normally pays. This item is postponed until the November 20th meeting.

7. Consider and act on amending the City of Newark's Personnel Policies Manual and Employee Handbook, Chapter 2, Section 5, granting part-time employees paid holidays and one (1) week vacation a year.

The Council would like more definitive wording granting part-time employees these benefits. This item is postponed until the November 20th meeting.

8. Consider and act on Ordinance No. A-425 appointing Sarah Williams as the Newark Municipal Court Clerk.

Action will be taken on this item after executive session.

VI. Executive Session – The City may enter into executive session during the meeting to seek legal advice from its attorney on any posted agenda item, or to discuss any item that is

authorized by the Texas Open Meetings Act to be discussed in closed session, including: Section: 551.074. Personnel Matters; Closed Meeting. (a) This chapter does not require a governmental body to conduct an open meeting: (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- Appointing Sarah Williams as the Newark Municipal Court Clerk

The City Council entered into executive session at 7:54 p.m. and returned to open session at 8:08 p.m.

9. Consider and act on Ordinance No. A-425 appointing Sarah Williams as the Newark Municipal Court Clerk.

Councilmember Wondolowski moved to approve Resolution #281 appointing Sarah Williams as Deputy Municipal Court Clerk and setting a starting salary at \$12.00 per hour.

10. Adjourn.

The meeting adjourned at 8:11 p.m.

APPROVED:

Gary Van Wagner, Mayor

Date

ATTEST:

Diane Rasor, City Administrator

Diane Rasor

From: Kenny Davis [kdmetra@gmail.com]
Sent: Thursday, October 16, 2014 4:30 PM
To: Diane Rasor
Subject: Sandy Bass Lane

Diane,

Thank you for speaking with me and being flexible about providing report this evening. Below is an update regarding where are since I last spoke with the city counsel:

1. We are almost complete with 427. We still need to construct a porch, and complete a few *minor touch ups* inside. I was there Monday, but didn't get interior completion pictures as they were still finishing up the flooring while I was there. I will get 'before and after pictures' to you this coming week.
2. We obtained right of possession on 401 Sandy Bass Lane. They have until Monday to appeal. I presume the entire process may take up to one month before they have vacated the property. Once they are out of the home, we can personally figure out storage options for any of the large items that have continued to remain on the property.
3. I brought Sandra through the property, so she had a chance to become familiar with the area. Sandra and I also went to court with Griselda on Monday, so we could become familiar with Wise County's court process.
4. A crew will be constructing the porch on 427 Sandy Bass Lane tomorrow.
5. Dave, Griselda, Sandra, and myself are all going to walk the property together in two weeks. At this point, we will finalize Sandra's transition to being the park's property manager. We will also confirm the next round of rehab. We are looking at options to bring in two crews so we can simultaneously rehab one of the vacants while also making interior and exterior upgrades to 424 Sandy Bass Lane.

Thanks again for your flexibility regarding this evening. Feel free to reach me as needed via e-mail or at 918-955-6710.

Regards,
Kenny