

City Council Meeting
Thursday, October 17, 2013 – 7:00 P.M
Municipal Building – 209 Hudson Street, Newark, Texas 76071

I. Call to Order

Mayor Gary Van Wagner called the meeting to order at 7:00 p.m. on Thursday, October 17, 2013 in the Newark Municipal Building located at 209 Hudson Street, Newark, Texas. Those present were Mayor Gary Van Wagner, Mayor Pro Tem Bob Wells, Councilmember Taylor Burton, Councilmember Linda Anderson, Councilmember Dan Sessler, and City Administrator Diane Rasor.

II. Invocation – Councilmember Doug Anderson delivered the invocation.

III. Citizens Comments - None

IV. Consent Agenda - A. Approval of the September 12, September 19, and September 23, 2013 Minutes, B. Approval of Accounts Payables, C. Approval of Budget and Financials, D. Approval of Staff Reports

The minutes and the accounts payable were not available. Councilmember Doug Anderson moved to approve Items C and D; Mayor Pro Tem Bob Wells seconded the motion. All approved. Motion passed.

V. Regular Meeting

1. Consider and act on purchasing a generator as a backup for the Sandy Bass lift station electricity.

Mayor Pro Tem Wells explained that Sandy Bass Lift Station needs an electrical box installed and a generator for back-up power. Currently, the cost of an 80 KW generator, which is preferred, is between \$15,000 for used up to \$82,000 for a new one. Councilmember Linda Anderson has contacts she will check with to see if they can offer the City a good price. Mayor Van Wagner requested the Council postpone this item until he can find out more information. This item is postponed until the October 24, 2013 meeting.

2. Consider and act on following at Woodhaven National Bank:

A. Opening four (4) new accounts, the Consolidated Account, Grant Account, 2013 Certificates of Obligation Account, and Spirit of Christmas Account.

B. Adding Mayor Gary Van Wagner as a signer on the current Woodhaven Bank Accounts, the Reserve Account, the Debt Service Account, and the Meter Deposit Account, as well as the four (4) new accounts listed above.

C. Removing Matt Newby as a signer on the Reserve Account, the Debt Service Account and the Meter Deposit Account.

Councilmember Sessler moved to approve Items A, B, and C (Opening four (4) new accounts, the Consolidated Account, Grant Account, 2013 Certificates of Obligation Account, and Spirit of Christmas Account, adding Mayor Gary Van Wagner as a signer on the current Woodhaven Bank Accounts, the Reserve Account, the Debt Service Account, and the Meter Deposit Account, as well as the four (4) new accounts listed above, and removing Matt Newby as a signer on the Reserve Account, the Debt Service Account and the Meter Deposit Account); Councilmember Burton seconded the motion. All approved. Motion passed.

3. Consider and act on the Contract of Service between Wise County, Texas and the Newark Public Library for Services as a County Library.

Councilmember Linda Anderson moved to approve the Agreement; Mayor Pro Tem Wells seconded the motion. All approved. Motion passed.

4. Consider and act on the Agreement for Fire Protection and First Responder Services with an Incorporated Volunteer Fire Department.

Mayor Van Wagner tabled the item because the agreement does not pertain to the City.

5. Consider and act on the Understanding of Services with the City Auditor, William Spore.

Mayor Pro Tem Wells moved to approve the "Understanding of Services" with the City Auditor William Spore; Councilmember Sessler seconded the motion. All approved. Motion passed.

6. Consider and act on placing a locking door on the north wall of the Community Center in order to be able to rent the room.

City Administrator Diane Rasor stated that a Girl Scout Troop had inquired about renting the Community Center and she is concerned about the security of the City's records in the back room. Mayor Pro Tem Wells will connect the security camera in the back room and secure the records by installing wire fence between the top of the walls in the records room and the ceiling.

Councilmember Doug Anderson moved to install the fencing or hire a security officer if fencing is not in place so the scout troop may use the facility; Councilmember Linda Anderson seconded the motion. All approved. Motion passed.

7. Consider and act on nominating candidates to serve on the Wise County Appraisal District Board of Directors.

Mayor Van Wagner tabled this item.

8. Consider and act on approving the 2013 Emergency Procedure Manual.

Councilmember Linda Anderson generated the manual based on common sense and delegating responsibilities to specific individuals. The next step would be to contact "sister" cities to see if they are interested in participating. At the October 24, 2013 meeting nominations for a Focus Group for this manual will be considered. The manual needs to be placed in red binders for the Council and the Staff.

Councilmember Doug Anderson moved to approve the 2013 Emergency Procedure Manual authored by Councilmember Linda Anderson and direct the City Administrator to place this on the City's website as soon as possible; Mayor Pro Tem Wells seconded the motion. All approved. Motion passed.

9. Consider and act on Mr. Jim Delashaw's, Planner, recommended changes to the City of Newark Zoning Ordinance and amending the minimum height regulation of a fence around a swimming pool from the current 6' to the State regulation of 4'.

Mr. Delashaw was unable to attend the meeting. His recommendations are based on what is standard for most cities. Several years ago, the City's inspection service was inadvertently approving 4' fences around swimming pools which were in violation of the City's 6' requirement. City Administrator Diane Rasor recommended amending the zoning ordinance to reduce the height requirement of fences around swimming pools to 4'. Ms. Rasor was directed to check with the City Attorney for his opinion on the existing 4 foot fences and postpone this item until the next meeting.

10. Consider and act on Ordinance No. A-404 approving a negotiated resolution between the Atmos Cities Steering Committee and Atmos Energy regarding the 2013 Annual Rate Review Mechanism.

Mayor Pro Tem Wells moved to approve Ordinance No. A-404; Councilmember Doug Anderson seconded the motion. All approved. Motion passed.

11. Adjourn – The meeting was adjourned at 8:30 p.m.

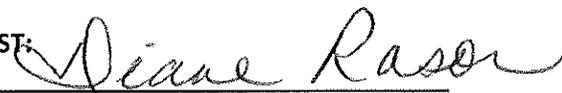
APPROVED:



Gary Van Wagner, Mayor

10.24.13
Date

ATTEST:



Diane Rasor, City Administrator