

City of Newark P.O. Box 156, 209 Hudson St. Newark, TX 76071  
**Application for Commercial Water & Sewer Services**

Business Name:\_\_\_\_\_

Name/Responsible Party:\_\_\_\_\_

Street Address:\_\_\_\_\_

Mailing Address:\_\_\_\_\_

DL#:\_\_\_\_\_ SS#\_\_\_\_\_ DOB:\_\_\_\_\_

Business Phone #:\_\_\_\_\_ Emergency Phone #:\_\_\_\_\_

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**Requirements for Certificate of Occupancy**

Zoning District:\_\_\_\_\_ Tax ID#\_\_\_\_\_ Occupancy Group:\_\_\_\_\_

Type Construction:\_\_\_\_\_ Capacity:\_\_\_\_\_ Use:\_\_\_\_\_

Building:\_\_\_\_\_ Electrical:\_\_\_\_\_ Mechanical:\_\_\_\_\_ Plumbing:\_\_\_\_\_

Signage:\_\_\_\_\_ Health:\_\_\_\_\_ Fire:\_\_\_\_\_

Fees Paid:\_\_\_\_\_ Date Paid:\_\_\_\_\_

Temporary C.O. Approved:\_\_\_\_\_ FINAL C.O. Approved:\_\_\_\_\_

Fees: Certificate of Occupancy.....\$100.00

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**TERMS OF SERVICE**

1. Water furnished hereunder is for the sole use of the customer and the selling, furnishing or permitting the use of water to third parties is expressly prohibited.
2. Tampering with the meter is expressly prohibited and punishable by law.
3. In order for water service to be turned on, you or your representative must be on the premises.
4. Failure to pay your bill by the 15<sup>th</sup> of each month constitutes a late charge of \$8.50 beginning on the 16<sup>th</sup> and is subject to disconnection thereafter.
5. If service is disconnected for non-payment, a \$35.00 reconnect fee will be required prior to reconnection.
6. A \$30.00 fee will be added for all returned checks, regardless of the reason.

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REQUEST FOR PERSONAL INFORMATION TO BE CONFIDENTIAL (circle one) YES NO

A Deposit of \$200.00 is required for services to be turned on, and to be held as security for any and all bills which may be due or may become due, to the City of Newark, Texas, for water and sewer services on the premises before stated. At the end of services at this location, a final bill will be issued less deposit and remaining refund will be issued by check to the responsible party listed.

Date:\_\_\_\_\_ Signature:\_\_\_\_\_

Acct#\_\_\_\_\_ Serial#\_\_\_\_\_ Meter Reading\_\_\_\_\_ Route\_\_\_\_\_ Sequence\_\_\_\_\_